

December 10, 2020

CIRCULAR LETTER TO ALL MEMBER COMPANIES

RE: 2021 Reporting Schedule

Attached is a schedule of reporting due dates published for your convenience when filing the North Carolina Reinsurance Facility (NCRF) monthly data during calendar year 2021.

If you do not cede any business or write auto liability coverage subject to recoupment, no action is required.

All data must be submitted by the indicated due dates via FTP file transmission directly to NCRF, with the exception of run-off companies that have been specifically excused from the FTP requirements by NCRF.

Reports which cannot be processed or are not received by the due dates:

- Will not be included in that month's processing cycle
- May increase the number of cessions charged for the lack of premium
- May create some distortion in the financial reports of the Facility and in the share of each member company

Reporting Schedule – Calendar Year 2021 North Carolina Reinsurance Facility		
Accounting Month	Cutoff Date	Notes
December 2020	Monday, January 25, 2021	
January 2021	Thursday, February 25, 2021	
February 2021	Thursday, March 25, 2021	
March 2021	Monday, April 26, 2021	
April 2021	Tuesday, May 25, 2021	
May 2021	Monday June 28, 2021	
June 2021	Monday, July 26, 2021	
July 2021	Wednesday, August 25, 2021	
August 2021	Monday, September 27, 2021	
September 2021	Monday, October 25, 2021	
October 2021	Monday, November 29, 2021	Thanksgiving Holiday Nov. 25 th & 26 th
November 2021	Tuesday, December 28, 2021	Christmas Holiday Dec. 24 th & 27 th
December 2021	Tuesday, January 25, 2022	

These are the reports to be submitted:

- **NIL Report (If no accounting data to report)**
- **Monthly Summary Data**
- **Accounting Transaction Detail Data**
- **Monthly Recoupment Summary Records**
- **Monthly Recoupment Detail Records**
- **Designated Carrier Monthly Outside Legal Expenses Paid Detail (designated carriers only)**

Please bring this material to the attention of those responsible for the submission of data to NCRF.

Questions regarding this circular should be directed to Patricia Stallings at (919) 582-1010 or email pas@ncrb.org.

Sincerely,

Terry Collins

Chief Operating Officer

North Carolina Reinsurance Facility

TFC:pas

RF-20-15